

## **Approved, 4/14/2012**

### **ARTICLE I Name and Purpose**

1. The name of this section shall be the Wisconsin Section of the Mathematical Association of America, Inc.
2. The purpose of the Wisconsin Section shall be to advance the mathematical sciences, especially at the collegiate level, by supporting effective mathematical education at all levels, supporting research and scholarship, providing professional development, influencing public policy, and promoting public appreciation and understanding of mathematics, by carrying out the purposes of the national organization within the territory defined below in Article II.

### **ARTICLE II Membership**

The membership of the Wisconsin Section shall be members of the Mathematical Association of America (MAA) whose MAA mailing addresses are in the state of Wisconsin, zip codes 53000 – 54999. Exceptions may be made by the MAA headquarters office upon request of the affected member.

### **ARTICLE III Officers**

1. The officers of this section shall be a Chair, Chair-Elect, and Secretary-Treasurer.
2. The Executive Committee of the section shall consist of the officers of the section, the Immediate Past Chair, the section Governor, the Mathematics Contest Coordinator, the Representative to the Wisconsin Mathematics Council, the Public Information Officer, the Student Activities Coordinator, and the Director of Project NExT-Wisconsin.
3. Each section officer and Executive Committee member must be a member of The Mathematical Association of America, Inc., and of this section.
4. The Chair-Elect shall be elected from the membership of the section at its annual business meeting. At the end of the meeting, the term of the Immediate Past Chair expires, the Chair becomes Immediate Past Chair, the Chair-Elect becomes Chair, and the new Chair-Elect assumes office. Thus, the term of service for each of these three offices is one year.
5. The Secretary-Treasurer shall be elected from the membership of the section at its annual business meeting, as appropriate. The term of office for the Secretary-Treasurer is three years.
6. The Chair will appoint a nominating committee to recommend a slate of officers. Further nominations may be made from the floor at the annual meeting.
7. The duties of the section officers shall be as stated below.

- a. The Chair is responsible for the operation of the section. As such, the Chair shall preside at each meeting of the section and of the Executive Committee of the section. The Chair shall appoint every committee of the section and be an ex-officio member of each committee, unless directed otherwise by the membership of the section at an official section meeting. The Chair shall also appoint the Mathematics Contest Coordinator, the Public Information Officer, the Student Activities Coordinator, and the Director of Project NExT-Wisconsin. The Chair may appoint committees as the Chair wishes or as directed by the membership at an annual meeting. The Chair shall notify the section members of business meetings and section meetings.
  - b. The Chair-Elect shall take over the duties of the Chair in the absence of the Chair and organize the program for the annual meeting.
  - c. The Secretary-Treasurer shall
    - i. keep the minutes of the official meetings of the section and of the Executive Committee.
    - ii. maintain the records of the section, and the official correspondence of the section.
    - iii. manage the financial matters of the Section, including the collection of revenues, and payment of expenses.
    - iv. maintain proper and accurate account of section monies.
    - v. maintain a proper and accurate account of Project NExT-WI monies.
    - vi. file all required reports to the Mathematical Association of America, Inc.
8. The duties of other members of the Executive Committee shall be as stated below.
- a. The Mathematics Contest Coordinator shall oversee the selection of a director for the Wisconsin Section Contest to serve a five year term. The director shall oversee the construction of the examination for the annual Wisconsin Section Contest. In this capacity the director shall form a test writing panel, solicit questions for consideration, guide the panel in the selection of questions, and help prepare solutions. The Mathematics Contest Coordinator shall give a report of the Wisconsin Section Contest and the American Mathematics Competitions contests at the annual meeting.
  - b. The Public Information Officer shall be responsible for publishing a section newsletter each fall and spring, and shall maintain the section web site. As liaison coordinator for the section, the Public Information Officer will work with the national organization to recruit liaisons from each mathematics department within the section, to maintain the list of such liaisons, and to coordinate communication

with the liaisons as deemed necessary. The Public Information Officer shall be responsible for communicating information about mathematics and activities of the section to various media in the geographical area of the section.

- c. The Representative to the Wisconsin Mathematics Council shall serve as a liaison between the section and the Wisconsin Mathematics Council and represent the MAA to the WMC Board.
  - d. The Student Activities Coordinator shall promote the involvement of students in activities of the section. As such the coordinator shall encourage student presentations at the annual meetings and shall be a source of information for various student programs and other activities.
  - e. The Director of Project NExT-Wisconsin will be responsible for recruiting new faculty for Project NExT-Wisconsin and for planning and directing all activities and programs for Project NExT-Wisconsin.
9. The Executive Committee shall conduct the affairs of the section between meetings of the section membership. A quorum for a meeting of the Executive meeting shall be five members.
  10. If a vacancy in one of the elected offices on the Executive Committee should occur, the Executive Committee shall appoint a member of the section to serve until the next annual meeting. The section Governor does not come under this procedure.

#### ARTICLE IV Meetings

1. The section shall hold its annual meeting each spring at a time convenient to its members and to the host institution.
2. The annual meeting shall be planned by the Chair-Elect in cooperation with the host institution and the Executive Committee.
3. Special meetings may be called by the Chair with the consent of the Executive Committee or by membership at an annual meeting.
4. Each member of the section shall be notified at least 10 days in advance of the annual meeting or any special meeting of the section.
5. A quorum shall consist of ten voting members.

#### ARTICLE V Dues and Use of Assets

1. The members at the annual meeting, or the Executive Committee at any of its meetings, may authorize the collection of registration fees for meetings.

2. The assets of the Wisconsin Section shall be used exclusively to further the purposes of the section, and in the event of the dissolution of the section, the remaining assets will be returned to the national organization to be used for a purpose consistent with the purposes of the national organization.

#### ARTICLE VI Amendments

1. These Bylaws may be amended by a majority of the votes cast by the members at a regular or special meeting of the section, subject to the approval by the Board of Governors of The Mathematical Association of America, Inc.
2. A proposed amendment shall be posted to the section web site, and notification of such posting shall be submitted to every member of the section at least fifteen days prior to the meeting at which the voting on the amendment will take place.
3. When an amendment has been approved by the members of the section it must be submitted to the Committee on Sections of the Mathematical Association of America, Inc., for its recommendation to the Board of Governors.